

**ADMINISTRATIVE SERVICES BRANCH  
ASSISTANT EXECUTIVE OFFICER REPORT**

SUBJECT	DATE OF ASSIGNMENT	STATUS
Independent Review of the Contract Process	Ongoing	<ul style="list-style-type: none"> <li>▪ The Steering Committee approved the process-related recommendations and the project team is working to implement the short-term recommendations by 6/30/06.</li> <li>▪ The Implementation Charter and project governance structure has been approved by the Steering Committee</li> <li>▪ An inter-divisional Implementation Team is actively implementing the short-term process and organizational changes and continues to study longer-term policy issues</li> <li>▪ Project is on schedule to implement short term process and organizational changes by 6/30/06</li> </ul>
Emergency Response Plan	Ongoing	<ul style="list-style-type: none"> <li>▪ The renovation of CalPERS new Business Recovery Center in Rancho Cordova continues to be on schedule. The generator emergency power system is installed, furniture installation is underway, and computing equipment will be in mid-April.</li> <li>▪ Preparation is underway for the annual Business Recovery exercise with the Executive Office, and the Emergency Operations Center. This scenario will also include senior management from key business divisions.</li> </ul>
Accounting Action Plan	Ongoing	<ul style="list-style-type: none"> <li>▪ The teams submitted a work plan to the Steering Committee that identifies the tasks required to meet our plan objectives. The teams will frequently update the work plan to measure progress. Weekly briefing documents reporting individual team status are provided to the Steering Committee.</li> <li>▪ The teams are on schedule to complete their assigned management letter analysis and are developing alternatives to eliminate each finding. The teams will present their recommendations to the Steering Committee in May 2005.</li> <li>▪ Deloitte and Touche will be on board before the end of April 2006 to begin their review of the Fiscal Services Division's internal controls.</li> </ul>

**ADMINISTRATIVE SERVICES BRANCH  
ASSISTANT EXECUTIVE OFFICER REPORT**

--	--	--